

UNU Commitment Ledger

Business Requirements

Business Requirements Document

UNU\_CR001515\_BRD

Version 1.0

Last Updated: Jun 11th, 2014

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| Business Requirements  UNU IPSAS requirement - Commitment Ledger (in line with UNDP's Commitment Ledger) | |
| Business  Requirements Definition | **Background:**  As part of the ongoing IPSAS implementation, UNU would like to request changes to Atlas to help record commitments under its GL BU (UNUNI).  **Scope of Configuration/Development:**  UNU would like to carry out the configuration/development for this CR.  This CR would cover:   1. Creation of a new Ledger/Ledger Group (in line with UNDP’s Commitment Ledger) to record Commitments for GL BU UNUNI; 2. Creation of new query, to identify commitments**;** 3. This query output will then be used to upload Journal(s) via delivered Journal Import functionality and existing Journal upload templates; |
| Query Details | A custom query would be used (modeled on delivered PO Activity Summary online pages) to help identify commitments in base currency ONLY.  The query should include the following columns in its output (not necessarily in this order):   1. PO Business Unit; 2. Purchase Order ID; 3. PO Line, Schedule & Distribution Number(s); 4. PO Accounting/Budget Date(s); 5. PO Header Currency; 6. PO Exchange Rate; 7. Current Exchange Rate; 8. PO Item ID; 9. PO Description; 10. PO UOM, Receiving Required & Amount Only flags; 11. PO CoA; 12. PO Amount/Quantity Ordered; 13. Amount/Quantity Received; 14. Amount/Quantity Invoiced |